

**TRUST BOARD**  
**27 October 2016**

<b>Agenda item number</b>	8.5	
<b>Title of paper</b>	Trust Seal	
Confidential	<input type="checkbox"/>	
Suitable for public access	<input checked="" type="checkbox"/>	
<b>Papers which this particular paper relates to?</b>		
<b>Strategic objective(s):</b> N/A		
Best outcomes	<input type="checkbox"/>	
Excellent experience	<input type="checkbox"/>	
Skilled & motivated teams	<input type="checkbox"/>	
Top productivity	<input type="checkbox"/>	
<b>ASPH value(s):</b>		
Patients first	<input type="checkbox"/>	
Personal responsibility	<input type="checkbox"/>	
Passion for excellence	<input type="checkbox"/>	
Pride in our team	<input type="checkbox"/>	
<b>Executive summary</b>	Under the Standing Orders the Board receives a regular update on the use of the Seal. The seal was last used in May 2016.  - Seal number 063 dated 24 October 2016: Endoscopy Building Contract	
<b>Recommendation:</b>	Note the use of the Seal	
<b>Specific issues checklist:</b>		
Quality and safety issues	<input type="checkbox"/>	
Patient impact issues?	<input type="checkbox"/>	
Employee issues?	<input type="checkbox"/>	
Other stakeholder issues?	<input type="checkbox"/>	
Equality & diversity issues?	<input type="checkbox"/>	

Finance issues?		
Legal issues?		The seal is used where use has been authorised by a resolution of the Board or of a Committee, thereof or where the Board has delegated its powers.
Risk issues? Link to relevant BAF item number if so		The Seal is used for the execution of deeds. There are certain circumstances where a deed must be used (rather than a contract) and the most common examples are sale and purchase of land, leases and often contracts where there are collateral warranties in favour of the Trust as this brings a longer limitation period.
<b>Author name/role</b>	Acting Company Secretary	
<b>Presented by director name/role</b>	Director of Finance & Information	
<b>Date</b>	24 October 2016	
<b>Board action</b>	Receive	