

TRUST BOARD
28 April 2016

AGENDA NUMBER	ITEM	Paper 7.5
TITLE OF PAPER	Quality and Performance Committee Annual Report (Formally Integrated Governance Assurance Committee)	
Confidential	YES	
Suitable for public access	NO	
PLEASE DETAIL BELOW THE OTHER SUB-COMMITTEE(S), MEETINGS THIS PAPER HAS BEEN VIEWED		
None		
<u>STRATEGIC OBJECTIVE(S):</u>		
Best outcomes	√	
Excellent experience	√	
Skilled & motivated teams	√	
Top productivity	√	
EXECUTIVE SUMMARY		
<p>This report identifies the key achievements of IGAC/QPC for the period April 2015 to March 2016 they are as follows:</p> <ul style="list-style-type: none"> • Risk Summits • Improvement work on Divisional reporting • Re-design and improvement of the Governance process • Overview and monitoring of mortality reviews. <p>The report also indicates the key areas of work for the forthcoming twelve month period from April 2015 – March 2016.</p>		
RECOMMENDATION:	Review the report and request any further actions for the period April 2015 – March 2016	

Paper 7.5

SPECIFIC ISSUES CHECKLIST:	
Quality and safety	Y
Patient impact	Y
Employee	
Other stakeholder	Not sought
Equality & diversity	All of our services give consideration to equality of access, taking into consideration disability and age and all matters are dealt with in a fair and equitable way regardless of the ethnicity or religion of patients.
Finance	Not applicable
Legal	None Identified
Link to Board Assurance Framework Principle Risk	The report provides the Board with assurance that QPC (IGAC) is discharging its duties under the TOR.
AUTHOR NAME/ROLE	Russel Wernham, Deputy Chief Nurs/Associate Director of Quality -
PRESENTED BY DIRECTOR NAME/ROLE	Philip Beesley, Non-Executive Director and Chair of Committee
DATE	26 April 2016
BOARD ACTION	For Noting

**ANNUAL REPORT OF THE INTEGRATED GOVERNANCE AND ASSURANCE
COMMITTEE April 2015 – March 2016**

1. Meetings:

Dates of meetings:

- 23rd April 2015
- 21st May 2015
- 18th June 2015
- 23rd July 2015
- No August meeting
- 17th September 2015
- 22nd October 2015
- 19th November 2015
- 17th December 2015
- 21st January 2016
- 18th February 2016
- 17th March 2016

2. Membership and Attendance

The membership and number of attendances during the period April 2015 to March 2016 can be seen in detail at Appendix one.

Discharge of Duties and achievements, April 2015 to March 2016

3. Terms of Reference and Membership

The committee held meetings monthly with the exception of August and December as per the recommendation from the 2nd Stage review of its Quality Governance processes carried out in November 2012.

Changes to the terms of reference following a review at the January 2016 meeting are as follows:

- Change the committee name to Quality and Performance Committee (QPC), to provide a clearer understanding of the remit of the Committee.
- Proposed change to membership of QPC: Proposed that Divisional Directors to attend QPC. This will build on the wider review of the whole Trust Quality and Governance Committee structure.
- Review the position of QPC within the Governance structure and the relationship with Trust Executive Committee

The new business cycle for 2016 – 17 can be found at Appendix two.

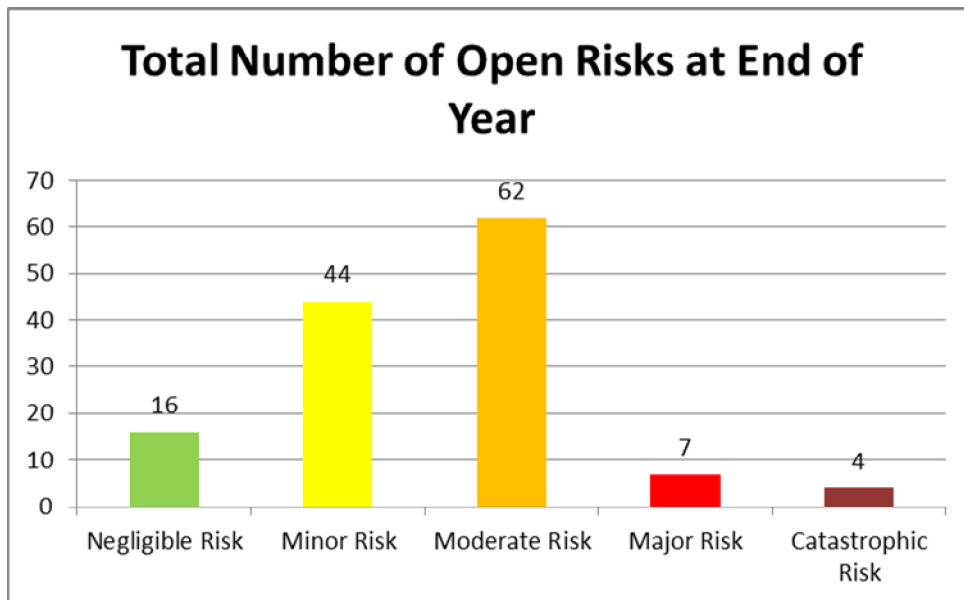
4. Control of Risk

Risk register

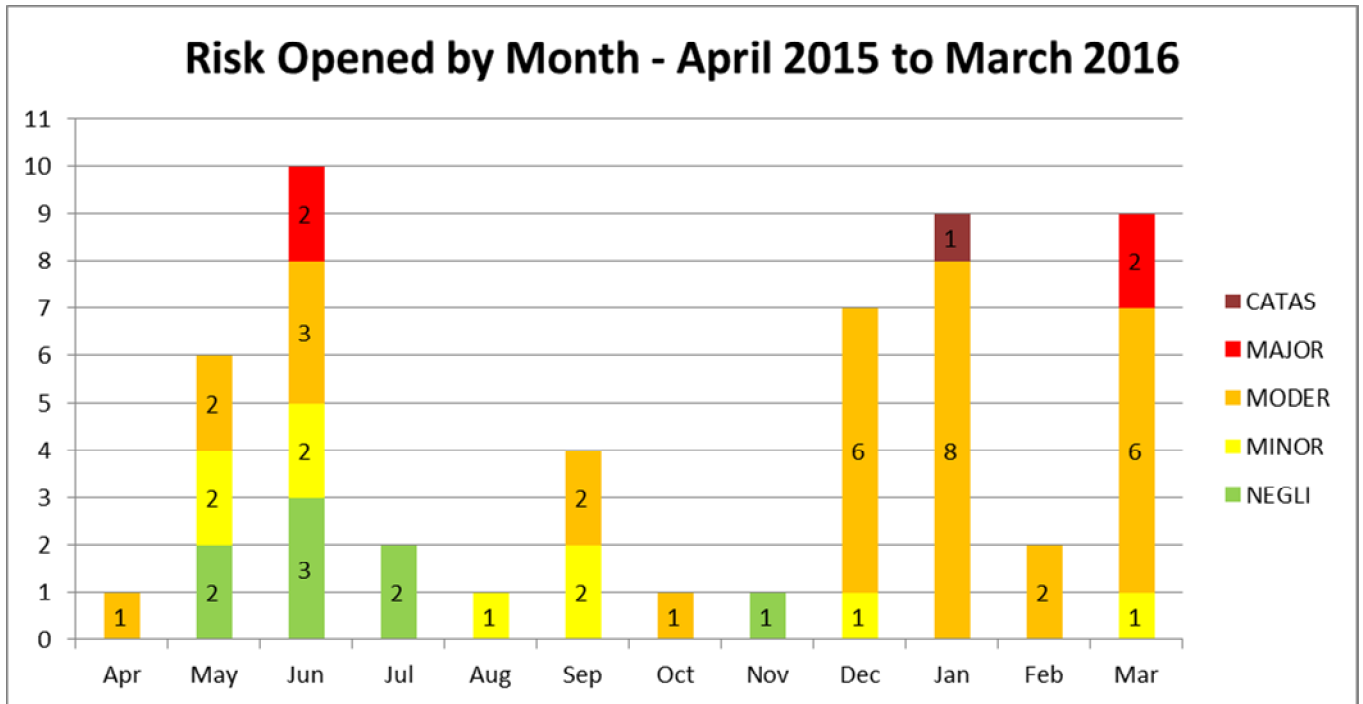
The Committee has reviewed the risk register on a quarterly basis and received a risk report to assist the review of the risk process.

The graphs below details the activity in the risk registers from April 2015 – March 2016. Over this period there has been several reviews of the risk register and how this data is reported to Board for assurance. The current process of Risk Scrutiny Committee and QPC remains until further ratification of any new processes.

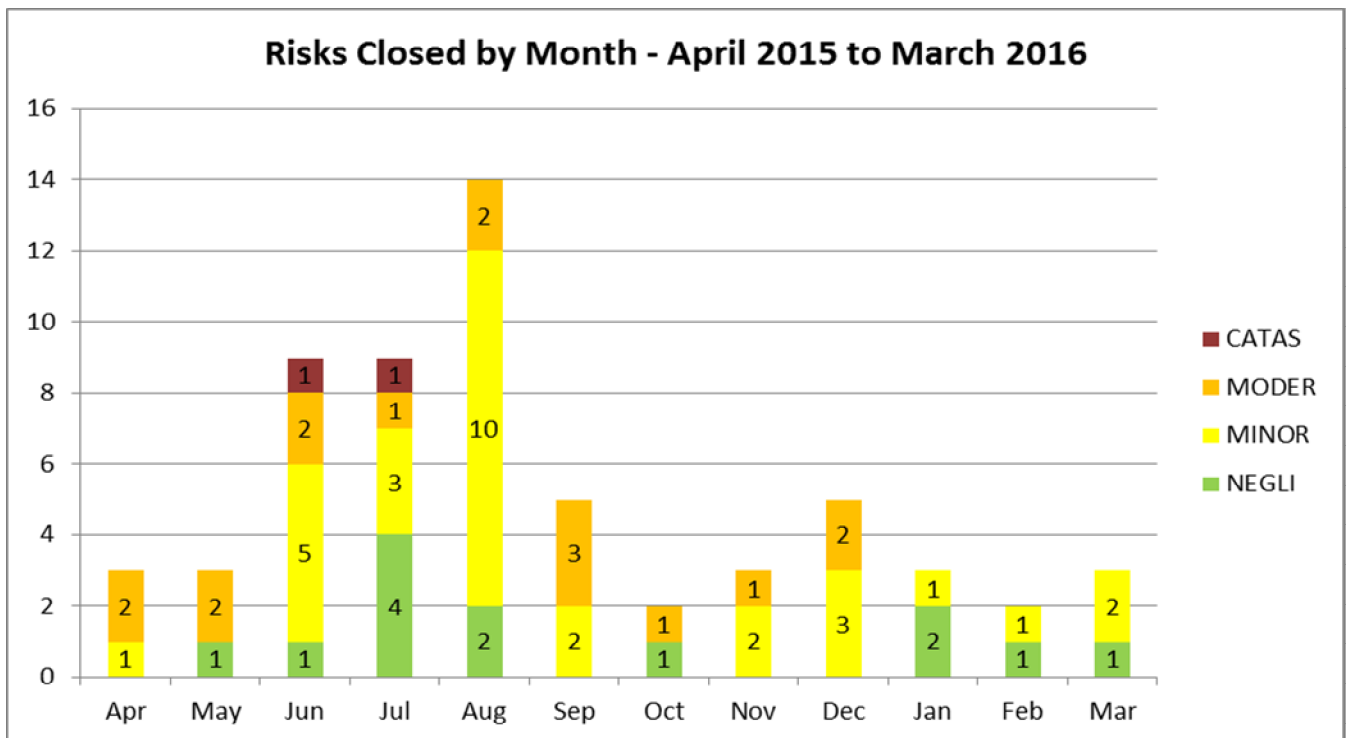
Graph 1 Total Number of Risks on the Risk Register at 31st March 2016



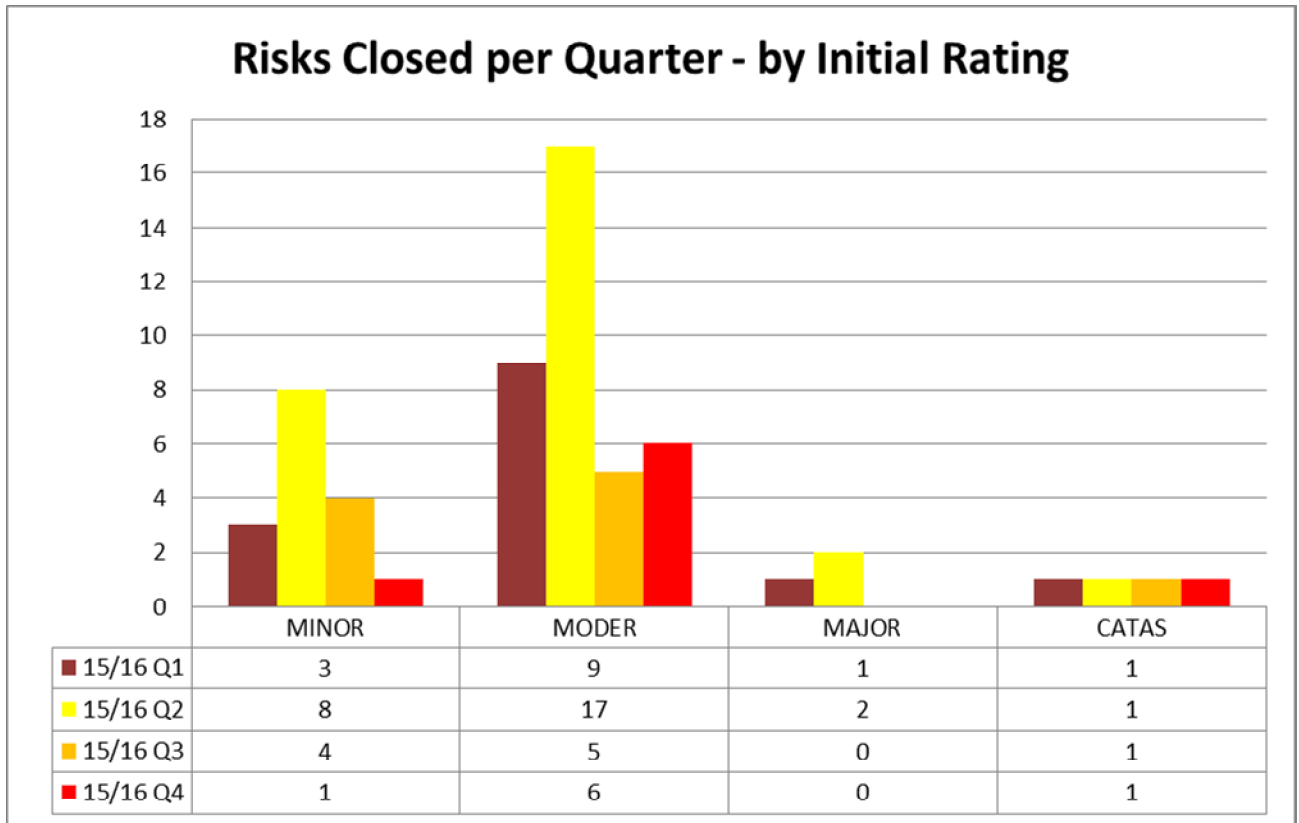
Graph 2 Total Numbers of Risks Opened by Month



Graph 3 Total Number of Risks Closed by Month



Graph 4 Total Number of Risks Closed per Quarter (Initial Rating) * No Negligible



Graph 5 Total Number of Risks Closed per Quarter (Closed Rating) * No Majors

