

OPEN ACTION LOG AS AT JULY 2016

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
NOT DUE YET						
30/06/16	O-80/2016	Safer Staffing	Develop a staffing template for doctors similar to the safer staffing template for nursing, and develop a reporting system for Board and /or Board committees.	LM/DF/LK	OCTOBER	
30/06/16	O-78/2016	Coroner's inquest Maternal death	Update to be included in Closed Quality Report for July. Final Report to Board in due course. Date to be confirmed.	MI	JULY	Date to be confirmed for Final Report
28/4/16	O-42/2016	Board Assurance Framework	Strategy refresh was confirmed at executive level. PB queried if the configuration and format of the BAF is correct. It was agreed to instigate a small working group to conduct an in depth review of the BAF.	SR	JULY	BAF has been discussed at Exec level and cross-referenced with business plan and aligned with corporate strategic objectives. Changes reflected in July BAF, however some updates still to be progressed. Due for further review following Strategy Refresh. TBC.
28/4/16	O-51/2016	I want Great Care	<input type="checkbox"/> Plan for roll out – in progress <input type="checkbox"/> Engagement piece – in progress <input type="checkbox"/> Discuss at Executive Team meeting – - complete	HC	JULY/SEP	Draft to be included in Open Quality Report this month. Implementation plan due in September.

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			<input type="checkbox"/> Draft implementation plan – see comment column			