

TRUST BOARD
28 July 2016

Agenda item number:	8.4
Title of paper:	Board Committee membership
Sensitivity of this paper:	
• Commercial in confidence	
• Patient confidential?	
• Suitable for public access	X
Any other papers which this particular paper relates to?	
<u>Strategic objective(s)</u> that this paper relates to:	
• Best outcomes	X Important that we have properly constituted Board Committees to enable the board to fulfil its responsibilities
• Excellent experience	X Ditto
• Skilled & motivated teams	X Ditto
• Top productivity	X Ditto
<u>ASPH value(s)</u> which this paper relates to:	
• Patients first	
• Personal responsibility	
• Passion for excellence	
• Pride in our team	
Executive summary:	Following the appointment of six Non-Executive Directors a review has taken place of NED membership of Board Committees.
Recommendation:	The Board is asked to approve the Membership and Chairs for each of the Board Committees.
Specific issues checklist:	
• Quality and safety issues	
• Patient impact issues	
• Employee issues	

<ul style="list-style-type: none"> Other stakeholder issues 	X	Important that we have properly constituted Board Committees including appropriate membership
<ul style="list-style-type: none"> Equality & diversity issues 		
<ul style="list-style-type: none"> Finance issues 		
<ul style="list-style-type: none"> Legal issues 		
<ul style="list-style-type: none"> Risk issues - Link to relevant BAF item number 		
Author name/role:	Liz Davies, Acting Company Secretary	
Presented by director name/role:	Aileen McLeish, Chairman	
Date:	12 July 2016	
Board action:	Approve	
Summary of approval sought:		
The Board is being asked to approve the appointment of Non-Executives to the Board Committees.		
Background and scope:		
The need to review membership of Committees has been generated by the appointment of six new non-executive directors on the 1 July 2016.		
Strategic issues and options:		
<p>The membership of Board Committees has been designated according to the new NED portfolio, and reflects the Terms of Reference (TOR) for each committee. Dependent on when the individual committees are next convened; the new Terms of Reference for each committee will already have been considered for approval or are due for consideration for approval. The following memberships and Chairs are proposed:</p> <p>Audit Committee: Terry Price (Chair) Keith Malcouronne, NED Meyrick Vevers, NED (future chair)</p> <p>In attendance: Miriam Bateson, Head of Financial Services Paul Doyle, Deputy Director of Finance Simon Marshall, Director of Finance & Information</p> <p>Financial Management Committee: Nadeem Aziz (Chair) Neil Hayward, NED Lorraine Knight, Interim Chief Operating Officer Simon Marshall, Director of Finance & Information Peter Taylor (until 30/9/16) Meyrick Vevers, NED (future chair)</p> <p>In attendance: Paul Doyle, Deputy Finance Director</p>		

Des Irving-Brown, Assistant Director, Financial Management
Suzanne Rankin, Chief Executive
Colleen Sherlock, Head of Workforce Planning & Resourcing
(Other Execs can attend as they wish)

Quality and Performance Committee:

Hillary McCallion, (Chair)
Mike Baxter, NED
Heather Caudle, Chief Nurse
Paul Crawshaw, Divisional Director
David Fluck, Medical Director
John Hadley, Divisional Director
Erica Heppleston, Assistant Director Regulation and Improvement
Mick Imrie, Chief of Patient Safety
Chris Ketley, NED
Lorraine Knight, Interim Chief Operating Officer
Andrew Laurie, Divisional Director
Louise McKenzie, Director of Workforce Transformation
Aileen McLeish, Chairman
Terry Price, NED
Suzanne Rankin, Chief Executive
Marty Williams, Head of Patient Safety
Russell Wernham, Deputy Chief Nurse/Associate Director of Quality
Peter Wilkinson, Divisional Director

In attendance:

Kate Flynn, Risk and Incident Coordinator
Dakshita Takodra, Senior Audit Manager, TIAA

Remuneration Committee:

Terry Price (Chair)
Aileen McLeish, Chairman
Nadeem Aziz, NED
Hillary McCallion, NED

Nominations Committee:

Aileen McLeish (Chair)
Nadeem Aziz, NED
Hillary McCallion, NED
Terry Price, NED

Workforce and Organisational Development Committee:

Mike Baxter, (Chair)
Valerie Bartlett, Deputy CEO, Director of Strategy & Transformation
Heather Caudle, Chief Nurse
David Fluck, Medical Director
Neil Hayward, Non-Executive Director
Lorraine Knight, Chief Operating Officer
Simon Marshall, Director of Finance & Information
Hillary McCallion, Non-Executive Director
Louise McKenzie, Director of Workforce Transformation

Suzanne Rankin, Chief Executive
Peter Taylor, NED (until 30.9.16)

In attendance:

Colleen Sherlock, Head of Workforce Planning & Resourcing
Phil Spivey, Deputy Director of HR

Charitable Funds Committee:

Meyrick Vevers (Chair)
Heather Caudle, Chief Nurse
Keith Malcouronne, NED
Simon Marshall, Director of Finance & Information
Aileen McLeish, Chairman

In attendance:

Miriam Bateson, Head of Financial Services
Keith Bradley, Governor
Richard Docketty, Governor
Paul Doyle, Deputy Director of Finance

Numbers (including financial implications:

N/A

Assumptions, risks/mitigations and dependencies

This structure and membership will remain in place and will be reviewed following any change to the Non-Executive Directors.

Recommendations

The Board approves non-Executive membership of Board Committees.

Stakeholder engagement activities:

Council of Governors were informed of the proposed changes on 18 July.

Impact measures and follow up:

Review of effectiveness to be included in Committee Annual reports.