

OPEN ACTION LOG AS AT JUNE 2017

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
24/11/16	O-167/2016	Performance Report	Bring the cancer improvement plan to Board	Dir of Ops	May	Closed Item on May Agenda
26/01/17	O-06/2017	Quality Report	The spike in December deaths is under active Investigation. Update to come to Board in due course.	MI	May	Closed Report submitted to QPC and reported to Board via QPC minutes in May.
27/04/17	O-45/2017	Health and Safety Report	It was AGREED to keep Board informed of extraordinary incidents as and when they arise in future.	VB	Closed	Updates will come to Board as indicated.
25/05/17	O-56/2017	Matters Arising and Action Log	Ref O-163/2016 – Safer Staffing Report. The Chief Nurse confirmed that the analysis aggregating the level of harm will be included in next month's report	HC	June	On Agenda
	O-59/2017	Quality and Performance Committee Minutes (QPC)	Ensure the QPC Minutes are checked for confidential information.	HM/HC	June	
DUE AT A FUTURE MEETING						
25/05/17	O-58/2017	Chief Executive's Report	With reference to Priding in Nursing think about how we might celebrate other staff groups.	SR	TBC	
	O-63/2017	Trust Risk Register (TRR)	It was AGREED to review the actions and our approach on the TRR to ensure we describe and document the people piece,	MI	July	

Item 3.1

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			and for the template to be amended to reflect this. It was also recommended to consider bringing an end of year summary to Board, providing a broad spectrum review of the longer list of risks.			