

OPEN ACTION LOG AS AT SEPTEMBER 2016

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
30/06/16	O-78/2016	Coroner's inquest Maternal death	Update to be included in Closed Quality Report for July. Final Report to Board in due course. Date to be confirmed.	MI	PARTIALLY COMPLETE	Date to be confirmed for Final Report
28/4/16	O-42/2016	Board Assurance Framework	Strategy refresh was confirmed at executive level. PB queried if the configuration and format of the BAF is correct. It was agreed to instigate a small working group to conduct an in depth review of the BAF.	SR	PARTIALLY COMPLETE	BAF has been discussed at Exec level and cross-referenced with business plan and aligned with corporate strategic objectives. Changes reflected in July BAF, however some updates still to be progressed. Due for further review following Strategy Refresh. TBC.
28/4/16	O-51/2016	I want Great Care	<ul style="list-style-type: none"> • Plan for roll out – in progress • Engagement piece – in progress • Discuss at Executive Team meeting – - complete • Draft implementation plan – see comment column 	HC	SEPTEMBER	Draft to be included in Open Quality Report this month. Implementation plan due in September.
NOT DUE YET						

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
30/06/16	O-80/2016	Safer Staffing	Develop a staffing template for doctors similar to the safer staffing template for nursing, and develop a reporting system for Board and /or Board committees.	LM/DF/LK	OCTOBER	