

Item 3.1

OPEN ACTION LOG AS AT MARCH 2017

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
29/09/16	O-124/2016	Trust Risk Register	It was agreed to consider a review of risk appetite as a development piece for Board.	MI	CLOSED	The risk matrix has not yet been aligned with risk appetite and will form part of the Quality, Safety & Risk Management Strategy refresh. To be managed through QPC. Risk Appetite Is included as a suggested topic for Board Masterclass.
24/11/16	O-163/2016	Safer Staffing Report	Future Reports - check if the narrative is relevant, finesse the information and highlight the key issues.	HC	Part complete	Consider submitting a strategic analysis.
24/11/16	O-164/2016	Health & Safety Report	Reminder to be sent to all staff about the formal way to notify maintenance issues of this kind in order to avoid delays to action.	VB	Complete	Email sent to all staff via globalist.
24/11/16	O-166/2016	Freedom to Speak Up (FTSU) Guardian Report	Consider FTSU training for board members. Schedule reports to Board.	HC	Complete Complete	Masterclass Schedule in progress First report scheduled for June 2017
NOT DUE YET						

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29/09/16	O-142/2016	Safer Staffing Report	The Chief Executive agreed that as part of the strategy we should get some detail on strategic partnerships and come back to Board with a report.	HC	TBC	
24/11/16	O-165/2016	DIPC/ Annual Infection Control Report 2015/2016	Incorporate the DIPC position as part of the Trust Executive Committee	SR	TBC	On recruitment of new DIPC following Clive Grundy's retirement.
24/11/16	O-167/2016	Performance Report	Bring the cancer improvement plan to Board	Dir of Ops	TBC	
24/11/16	O-176/2016	Questions From The Public	It is understood that small pieces of equipment do not get returned to our hospitals. The interim Chief Operating Officer agreed to investigate this matter	Dir of Ops	TBC	
26/01/17	O-06/2017	Quality Report	The spike in December deaths is under active Investigation. Update to come to Board in due course.	MI	TBC	