

**TRUST BOARD**  
**31 January 2019**  
**Room 3, Education Centre**  
**Ashford Hospital**  
**1030-1330 hours**

**AGENDA**

**OPEN SESSION:**

<b>Time</b>		<b>Action</b>	<b>Lead</b>
1030	10 Patient Story		ST
1100	Declarations of Interest in the proceedings		
	11 Apologies		
	12 MINUTES		
	12.1 Draft Minutes November	Decision	AF
	13 MATTERS ARISING		
	13.1 Action Log	Decision	AF
	14 REPORTS		
1115	14.1 Chairman's Report	Receive	AF
	14.2 Chief Executive's Report	Receive	SR
1130	15 REGULATORY		
	15.1 Annual Report & Accounts Timetable	Receive	SM
	15.2 Use of the Trust Seal	Receive	SM
	15.3 Trust Board Schedule of Business	Decision	AF
	16 QUALITY AND SAFETY		
1145	16.1 Quality Report	Assurance	ST/DF
	16.2 Quality of Care Committee November Minutes	Receive	HMc
	16.3 Learning from Mortality Reviews Q2 Report	Assurance	DF/ST
	16.4 Director of Infection Prevention Control (DIPC) 6 month Report	Assurance	DF
	17 PERFORMANCE		
1230	17.1 Performance Report	Assurance	TS/JAT
	17.2 Balanced Scorecard	Assurance	ST/LM/SM
	17.3 Modern Healthcare Committee Minutes	Receive	MV
	17.4 Integrated Digital Committee Minutes:		
	- 13 December 2018	Receive	CK
	17.4.1 - 10 Jan 2019 (draft)		
	17.5 People Committee November Minutes (virtually approved)	Receive	MAB
	17.6 Clinical Quality Indicator (CQUIN) 2018/19: Improving the uptake of the flu vaccination	Assurance	LM
1310	18 STRATEGY & PLANNING		
	18.1 Board Development Plan		AF
	18.2 Nomination & Appointment (Executive) Committee Terms of Reference	Approve	AF
	18.3 Remuneration & Appraisal (Executive) Committee Terms of Reference	Approve	HMc

Time			Action	Lead
1320	19	ANY OTHER BUSINESS		
	20	QUESTIONS FROM THE PUBLIC		
	21	REFLECTION		
	22	DATE OF NEXT MEETING 28 March 2019, St Peter's Hospital		
13:30	CLOSE			